



We're now at the peak of storm season, and while we hope we don't experience any storms, the city stands ready to implement our emergency response plan.

September is usually one of the wettest months in Galveston. During this time, in particular, the city frequently runs our pre-storm readiness plan, which means clearing any debris or visible clogs that could impede drainage.

We ask for residents to do their part in ensuring your yards and properties are free of any items that could blow or float into a drain during a rainstorm.

Also, be sure your household is hurricane-ready with an evacuation plan, should we need it, and at least a week's worth of any necessary medications. If you need assistance evacuating, sign up for the state's emergency assistance registry at https://tdem.texas.gov/stear/ or by calling 2-1-1 in Texas. For more information about how to prepare for storms, visit galvestontx.gov/stormready. In addition to storms, the community is facing a sharp



increase in COVID cases. We urge our residents to follow the advice of health professionals and get vaccinated. The city occasionally hosts free vaccination events, which we advertise in advance on galvestontx.gov, social media, and local media. The Galveston County Health District is administering vaccines for free at its offices in Texas City. You can sign up for an appointment at https://www.gchd.org/.

The health district is giving booster shots to immunocompromised individuals who have already had the first two doses.

Regardless of whether you're vaccinated, we urge residents to practice healthy hygiene and take precautions to slow the spread of the highly contagious Delta variant. These precautions include social distancing, wearing a mask when in public spaces, washing hands frequently, and staying home when sick.

Sincerely, Brian Maxwell

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CITY MARSHAL





- We are currently still accepting applications for Deputy Marshal.
- We are still experiencing an increase of Golf Cart permits – Requested this month was a Total of 378 and not included are rejected applications that are still in process.
- We had 117 Residential Parking Permits issued, 273 Visitors passes and 2 Temporary passes assigned.
- 38 -Public Nuisances were abated.
- 46 -Court cases heard in Municipal Court
- 6 -Housing Abatement cases heard in Municipal Court
- 254 -Complaints received
- 37 -Complaint based cases
- 453 -Self-Initiated cases
- 1136 -Total Investigations
- 29 -Vehicles Towed
- 92 -Vehicles were Red Tagged



 Will be adding a second Deputy Marshal position for hiring due to an Officer resigning next month.



- Click here for the <u>report</u> and <u>statistics</u>
- Click here for the City Parking Revenue
- Click here for the <u>Park Board Parking Revenue</u>



- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Produced and edited 10 videos and seven press/community releases
- Prepared the City Manager's Report
- · Worked with special event organizers for permitting of events
- Coordinated with OLLI to plan fall Galveston University program
- Assisted Galveston Police Department for July 13 event at Wright Cuney Recreation Center
- Educated the public about ongoing public safety rules and restrictions around the July 4 holiday weekend
- Created homepage for reporting of ongoing closures/construction project statuses



- Prepare budget in brief, other budget materials
- FEMA IPAWS training
- Continue normal operations

LAST MONTH'S VIDEOS

- No Fireworks in Galveston
- Waves of Information, July 12
- Scholes International Airport Master Plan
- Pets of the Week: Darla and Sumo
- Stay Weather Ready Galveston
- Sign up for emergency notifications
- Employee Spotlight: Chris Lescombes
- Employee Spotlight: Donald Weaver
- Waves of Information, July 26





SPECIAL EVENTS



- Independence Day Parade and Fireworks (July 4)
- 8th Annual Old Smokey Throwdown (July 17)



- Captain Kid's Tri, September 12
- Beach Girl Triathlon, September 18
- Galveston Island Shrimp Festival, September 24
- Galveston Island Market, September 25

LEGISLATIVE AFFAIRS



- Legislative Report, July 7
- Legislative Report, July 16
- Legislative Report, July 23
- Legislative Report, July 30

CONSTRUCTION



- Sanitary Sewer Rehab: The scope of work for this project involves an annual service agreement with the City for the evaluation and rehabilitation of sanitary sewers using various inspection and construction techniques.
- 25th Street improvements: Work of the contract includes;a. 4,145 LF Street repaving (milling and replacement of asphalt surface)b. 12,100 SF Concrete/Flexwalk Sidewalk and rampsc. 2,200 LF Concrete Curbd. 5,250 LF 8" 12" Water Line improvements (Open Cut & Boring)e. 4,200 LF 8" 12" Wastewater Line improvements (Open Cut & Boring)f. Traffic Signal Pole
- 24" water line: Work of the contract is for the construction of approximately 3.5 miles of 24" water transmission main and 4" fiber optic conduit from the City of Galveston's 59th Street Pump Station to the City's Airport Pump Station. This contract also provides for the construction of approximately 1 mile of 10" water line along 55th Street.
- Alrport water plant expansion: Work of the Contract is for, but is not limited to, construction of one (1) new building to house two (2) new vertical turbine can pumps including new electrical switchgear, one (1) 3.0 MG ground storage tank, refurbishment of existing pump station building

with chlorination system replacement, liquid ammonium sulfate (LAS) system, zinc orthophosphate (ZOP) system, two (2) new flow control stations, existing yard piping demolition and removal, installation of proposed yard piping and connections with existing system, and on-site paving and grading. The project is located at the City of Galveston's Airport Pump Station on Jones Road in Galveston County, Texas.

- Legas Drive bulkhead: Work of the contract is for approximately 161 LF of sheet pile bulkhead, 185 LF of sidewalk, 125 SY of paving, 600 SF concrete plaza, 180 SY of landscaping & associated demolition and earthwork. The materials lead time was greater than originally anticipated, a time extension will be granted for completion through September 2021.
- 18th Street storm sewer system: Work of the contract is for construction of the 18th Street Storm Sewer System including approximately 16,000 LF of storm sewer ranging in size from 24" pipe to a 5'x10' reinforced concrete box, 3,000 feet of water line replacement and 4,500 feet of sanitary sewer line replacement. Also included is resurfacing of the roadway and repair of ADA curb ramps where warranted.

CONSTRUCTION

- 35th Street improvements: Work of the contract includes removal and replacement of existing concrete
 pavement, asphalt pavement, base material, concrete curb, sidewalks and driveways; removal and replacement, adjustment or abandonment of storm sewer lines, leads, inlets and manholes; removal and
 replacement, adjustment or abandonment of water lines, valves, meters and fire hydrants; upsizing of
 sanitary sewer lines, steel casing and replacements of manholes; removal and replacement of sod, pavement markings and permanent signs
- Church Street Drainage: Work of the contract is for construction of the Church Street Storm Sewer System between 33rd Street - 37th Street including approximately 725 linear feet of 6'X2' storm sewer, 730 linear fee of 4'X2' storm sewer and inlets; resurfacing of the roadway
- Teichman Road waterline: Work of the contract is to install approximately 9250 linear feet of 8" water line along Teichman Road, 91st Street, Blume Drive, Lewis Drive and Commodore Drive; abandon the existing 6" asbestos cement water line; installation to include excavation, bedding, backfill, trench safety, groundwater control, all testing and pavement repair; also inclusive of the abandonment of existing 6" and 8" asbestos cement water lines along Teichman Road from I-45 to Blume Drive and the service line being extended to the existing 12" PVC line; approximately 105 service lines and meters will be moved from the existing lines to the new lines; all service lines, meters, assemblies and meter boxes installed will be new; approximately 32 fire hydrants to be installed at approximately 350-ft spacing
- Status report for all city projects with timeline, cost and update





Ariah Valdez continued her training as a certified inspector.



- Continue the transition to the 2021 Code Change.
- Cain Parrish, David Ewald, and Ariah Valdez will be going to a FAST meeting in League City



Grants Engineering:

- 14th Street Stormwater PS 100% Design completed (Design & Construction \$35M)
- South Shores Stormwater PS Grant (Design & Construction \$57M)-Design RFQ and GLO Scoping support to Grants Program Manager
- Strategic Drainage Master Plan RFQ Scoping support to Grants Program Manager
- 51st Street Stormwater PS Conceptual Design and H&H in progress-Pre-Grant Application

Process Streamlining:

- Engineering, Utilities and Public Works Staff to the plans in hand site walkthrough for the entire project footprint during the Design Phase-Implemented on 14th Street PS, 37th Street, Airport PS Tank #2 Design, 10 Mile Rd EST, Avenue S-53rd to Seawall, and 23rd Street Broadway to Seawall Projects.
- Subsurface Utility Engineering (SUE) in process for 10 Mile Rd EST.
- Water, Wastewater and Drainage focused modeling developed in-house to evaluate capacity for upcoming developments
- Adding traffic bulb-outs in streets design to address transitions with bridge blocks removal
- Permits: Public Utility Tie-ins ROW, Telecommunications 4G/5G, Culverts now in Accela
- Storm, Sanitary, Water Infrastructure Specifications & Design Details being upgraded inhouse for

Long-term sustainability

- Masterplans to include condition/capacity & 30% design to expedite implementation
- Smartsheets software being used for collaboration/ work management, tasks assignment/tracking, automate deadline, create Gantt Charts, and share documents.
- Consultant design documents being shared for interdepartmental simultaneous expedited review through Adobe Cloud to reduce timeline for revisions.

Engineering Permits:

- Providing private and public infrastructure guidance to developers at Pre-development meetings related to design and capacity issues.
- Residential and Commercial Building Permits
- Infrastructure Permits: Subdivision water, sewer, roads, drainage and ADA, 2-year Maintenance and Final Approval and Acceptance.
- Utility (5G/4G, Electrical, Gas, fiber optic) and Geotechnical/Environmental Boring Permits
- Fill permits
- Culvert survey to determine as-built flow line of ditches and outfalls and corresponding construction staking
- ROW Construction RR crossings, sidewalk, driveway, ADA permits
- Parking & Address Permits
- Temporary License to use (TLTUs)
- Water, sewer and drainage capacity analysis for devel-

opments, and fire hydrant flow testing capacity and water distribution pressure calculations for fire sprinkler design

- Municipal Settings Designation (MSDs)
- Customer communication and engineering support to Projects in 30% Design, Study or Reports Code Enforcement, Planning, Building Official, and Fire • Marshal
- **Recurrent Engineering Tasks:**
- AutoCAD Inhouse Designs, Preparation of new Standard Infrastructure Design Detail Plans and Specifications, • Drafting of Design Manual, Preparation of AutoCAD • Structural Details of Retaining Walls, Drainage Structures, Low Impact Development (LID) for consistency with Drainage Criteria
- Open Records Request Physical Search of Engineering Documents, Scanning As-Builts to pdf, and completion of Open Record As-built Requests
- Plats/Replats, ROW & Alley/Easements abandonment requests review, property and ROW topographic surveys, field GPS recording
- Engineering Traffic Control Plans for Special Events and Communication with TXDOT for Approval
- RFP/Bid package preparation with front end documents, plans, bid forms and specification books to complete pre-purchasing packages in one department

CIP Projects in Proposal/Planning Phase:

- Island-wide Drainage Plan and Drainage Fee
- 33rd, 75th & 89th Seawall Intersection Traffic Design
- 59th Street Pump Station Tanks Rehabilitation Preliminary Engineering (PER)/Feasibility Study
- 36" Old Causeway-RR Bridge Waterline Rehabilitation **PER**

- **Lead and Copper Rule**
- Galveston Water Resource Plan
- Port Outfalls Repair and Upgrade to 25-year Storm Atlas 14 Intensities

- City Waterwells Asset Condition Assessment and Evaluation and Aquifer Storage and Recovery Appraisal Project.
- Terramar WWTP Preliminary Design
- Pirates Beach Lift Stations 40, 47 and 35 Design
- 23rd Street Downtown Corridor-in-house design
- Waterline-Sewer-line conflicts on Sealy and Church-inhouse design

Projects in 95-100% Design

- 14th Street Pump Station and Storm Sewer Upgrades HMGP DR-4332-024 - 100% design completed
- 23rd Street Reconstruction from Broadway to Seawall - 100% design in progress
- Avenue S Reconstruction from 53rd to Seawall -100% design in progress
- New 7 MG Ground Storage Tank #2 at Airport Pump Station — 100% Design in Progress
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank – 100% Design in Progress
- Wright Cindy Recreation Center Improvements Designed in-house
- Menard Park Improvements Designed in-house
- Bernard Davis Stadium Improvements Designed inhouse
- Jones and Shields Park Improvements Designed inhouse

Projects in Pre-Bid Advertisement Phase

- Citywide Priority #1 Lift Stations Upgrade Design
- Citywide Priority #2 Lift Stations Upgrade Design
- Pirates Beach WWTP 100% Design completed and •
 awaiting TCEQ permit to advertise after 30 day public •
 comment period if no significant comments received •

Projects Advertised for Bids

- 37th St. Improvement Project—bids opened and in evaluation
- Seawolf WWTP (new concrete package plant selected and value engineering design in progress to reduce • construction cost)
- Engineering support to Construction Projects
- Portable Flood Wall for Island Transit (3 sides)
- Fixed Cantilever Flood Wall for Island Transit (4th side
 Facing 29th Street)
- Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform
- 27th Street Traffic Calming, Landscape, Hardscape
 Improvements Phase II (Avenue O to Seawall) and
 Phase III Broadway to Market Designed in-house
- 24 inch transmission line from 59th Street Pump Station to the Airport Pump Station
- 73rd Street from Heards Lane to Avenue N-1/2
- Downtown Livable Communities Pedestrian and Transit Improvements (TXDOT, City, FTA funded)
- Broadway Bridge Block Drainage Crossings Upgrades
- Airport PS and new MG Ground Storage Tank #1
- Airport PS Disinfection Upgrade
- 35th Street Roadway, Storm Sewer & Utility Improvements

- Church Street Drainage from 33rd to 37th and 37th Street and Outfall Improvements
- 18th Street Drainage Ship Channel to Seawall
- 37th Street Outfall Design
- Legas Drive Structural repair design of sloped paving, bulkhead, storm sewer pipe system and sidewalk
- Teichman Neighborhood Waterline Improvements
- Developer Meetings/Water/Sewer/Drainage/Traffic Design Guidance and Capacity Evaluations:
- 11210 San Luis Pass Road Stella Mare RV Park
- 230 East Beach Drive 6 story apts. 300 units, 5 level parking, Preserve at West Beach (former Marquette Development Area)
- 11210 San Luis Pass-Stella Mare RV Park
- 60 acre single family development West of Indian Beach across Kahala Dr.
- 715 N. Holiday Drive new Apartment Complex (~300 units)
- 1011 Walsh Lane New High Rise Condominiums
- Parks Board Meeting for Stewart Beach Development National RFP
- 17007 San Luis Pass Residential Development
- Develop 1825 23rd Street Convert Eye Clinic Property and build 7 single family homes
- Shriners Hospital Traffic Impact Analysis Meeting with Developer's Engineers
- 2222 Broadway Convert Historical Foundation Property to Condominiums
- 14314 14346 Stewart Road Bayside @ Watermans
 Residential Development

- 4424 Seawall Blvd Replacement Bank
- East Beach Beachfront and Gulfview-301 East Beach Drive Resort Hotel
- 10327 FM 3005 Residential and Commercial Subdivision
- Yacht Basin South and Holiday Drive Apartments-7115 N. Holiday Drive
- Rosewood Cemetery Historical Site Drainage and Erosion Control
- Bayside at Watermans Residential Developments
- 13430 San Luis Pass Multifamily and Commercial
- Marquette Property West of 8 Mile Road Residential Subdivision
- Beachwood Subdivision Revised Design Plans in Construction
- 3538 Avenue H Predevelopment Meeting Completed
- 8610 Seawall Blvd, Office Building 3 stories
- Diamond Beach Phase 2 Residential
- · Shriners Hospital Garage Housing Expansion
- Seabird and FM3005 Residential Developer Meetings
- Thirty Homes near LS#47 Pirates Beach WWTP service area Marina Drive vicinity—new development un-platted
- One Moody Plaza Building Renovation
- 61st Street McCoys Developer Meetings
- 3538 Ball Exercise Room, Salon, Storage Complex
- 1017-1021 10th Street Apartments
- Yacht Basin South and Holiday Development-715 N Holiday Drive Apartments
- 10 Mile Road to Airport 138,000 volts new wires on new 90 to 120 ft tall poles Design
- Coastal Cottages
- Oleander development
- 2222 Broadway Condominiums Historic Property Redevelopment





- Ongoing exterior painting of the window frames and sills at the City Marshal's building.
- Installation auxiliary drains in the planters at City Hall are underway.
- Handled and completed 494 work orders.



- Completing the stripping and repainting project for the steps at City Hall.
- Continue the Installation of the auxiliary drain system in the planters at City Hall.
- Quarterly inspections on the Standby Emergency Generators at the City's critical use facilities.





- Finalized the Capital Improvement Plan for FY2022-FY2026.
- Continued work on the FY2022 Budget.



- Present Capital Improvement Plan for FY2022-FY2026.
- Presentation of the FY2022 Budget.
- Workshops with City Council on the Capital Improvement Plan and Proposed Budget.
- Discussion and proposal of tax rate; record vote and scheduling of public hearing.
- Hold Public Hearing on Tax Rate and Budget on September 9, 2021.

PURCHASING



- Issued Addendums to the RFPs for the 37th Street Projects 1 & 2, Banking Depository Services, Investment Advisory Services, Drug and Alcohol Testing and AMI project.
- Opened solicitations for Banking Depository Services, Investment Advisory Services, 37 Street Improvement Projects 1 & 2 and Drug and Alcohol Testing.
- Prepared contracts for Remix Transit, Cultural Arts Masterplan, Fuguay and Emergency Shelter.
- Prepared a July Staff report for the an electricity services provider for the City of Galveston.
- Issued RFP for Moisture Control Remediation.

Monthly Report Available



- Prepare solicitations for South Shore Drainage Project, Bond Underwriting Services, Galveston Strand Study Outreach, Stormwater Master Plan, Compensation Study and Strand Study Engineering.
- Working with IT Department to prepare a solicitation for and ERP Consulting.
- Ongoing discussions on simplifying Purchase Card data/software interface procedures.
- Update Purchasing Policy, prepare an updated Purchasing class, Purchasing 102, P-Card class, and a How to Do Business for Vendors.
- Working with IT department on Laserfiche enhancements.

CUSTOMER SERVICE



 Worked with more than 30 customers in setting up payment arrangements to reduce high outstanding balances.

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020	1st Qtr FY21	2nd Qtr FY21	3rd Qtr FY21	Jul-21
Meters re-read manually	300	782	364	550	827	427	286	368
Adjustments	3,432	3,987	2,090	1,536	445	482	367	118
Adjustments (\$\$\$)	\$590,120	\$792,289	\$374,840	341,172	100,587	129,696	64,018	23,923
Water Bills em Sent Items					19,286	19,073	17,183	5,814
Water Bills Mailed Out	261,802	260,602	255,015	255,470	62,451	61,553	60,852	20,159
Outstanding "water concern" emails received	572	440	236	309	142	64	29	32
Outstanding "water concern" emails completed	545	478	300	509	122	89	43	27
Service Orders	20,203	18,949	20,806	15,078	3,409	4,209	5,786	1,187
New Customer connections	3,131	3,413	3,239	3,556	777	705	999	347



 Notify customers with higher than normal monthly usage to determine the reason prior to billing them their monthly bill.

ACCOUNTING



• Completed FY21 interim audit; no audit findings to report at this time.

Performance Measures	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	
Number of vendor payments completed	5,768	5,791	5,476	5,103	5,122	
Number of checks as percent of total vendor payments	96,83%	95.65%	91.07%	85.07%	74.97%	
Number of electronic payments as a percent of total vendor payments	3.17%	4.35%	8.93%	14.93%	25.03%	
Number of funds managed	274	282	284	118	123	
Investment Portfolio (Millions)	\$153	\$145	\$139	\$169	\$153	
Interest Earned (Thousands)	\$867	\$2,247	\$3,247	\$1,923	\$73	
Number of FEMA Ike PW's closed out	25	3	5	1	16	
Number of FEMA Ike PW's finaled	28	38	56	31	15	
Number of FEMA Harvey PW's closed out		9	10	2	2	
Number of FEMA Harvey PW's finaled				3	0	
Number of bank accounts reconciled	30	31	34	34	34	



- · Automate portions of the monthly bank reconciliation process
- Implementation of GASB No. 84 Fiduciary Activities

MUNICIPAL COURT



View the report here







- **Collective Bargaining Contract**
- Back to Basics training (RIT & May-day)
- NIMS 300 Class
- Fire prevention training
- Fit & Flow Test of Face Mask
- Attended a class in the Woodlands on state mandates
- TEEX Industrial Fire Training in College Station

ACCIDENT JAWS ROLLOVER RESCUE	2	0.2%
ACCIDENT MAJOR	71	8.6%
ASSIST BY FIRE	97	11.7%
■ BREATHING PROBLEMS	1	0.1%
■ CHOKING	2	0.2%
DROWNING / DIVING / SCUBA ACC	15	1.0%
DUMPSTER TRASH FIRE	6	0.7%
ELECTRICAL PROBLEMS SPARKS	7	0.8%
FIRE ALARM	07	11.7%
FIRE OUTSIDE	1	0.1%
FIRST RESPONDERS	365	44.1%
GAS LINE BREAK LEAK	3	0.4%
GRASS STATES	2	0.2%
HAZMAT	2	0.2%
PENETRATING TRAUMA	. 5	0.0%
POWER LINES DOWN TRANSFORMER	11	1.3%
RESCUE	20	2.4%
SMELL OF SMOKE GAS INSIDE	13	1.6%
SMELL OF SMOKE GAS OUTSIDE STRUCTURE FIRE UNCONSCIOUS VEHICLE FIRE	6	0.7%
STRUCTURE FIRE	B	1.0%
UNCONSCIOUS	87	10.5%
■ VEHICLE FIRE	3	0.4%
■ WASHDOWN	1	0.1%
WATER FLOW ALARM	2	0.2%
Total	827	100.0%



UPCOMING **PROJECTS**

- Fit & Flow Testing To Meet Commission Requirements
- NIMS 400 Training
- Hurricane meeting with various departments
- **EEOC** training from HR
 - Attending GCFFA meeting for annual grant



- Mechanics worked on 470 vehicle work orders within the month and performed;
- General Repairs 569
- Accident Repairs 15
- Capital Repairs 0
- Recall Repairs 0
- PM's 317
- Repairs from PM's 42
- Road Calls 69

Other Services

- Provided 66,187 gallons of fuel for city and outside organizations.
- Re-decaling older fleet vehicles with newly designed decals.
- Provided auto COVID-19 cleaning and detailing during preventative maintenance services.
- Provided follow up fleet support for the Port of Galveston repair shops.
- New fleet vehicles approved and ordered.
- Auction six items utilizing GovDeals online services and received \$10,768.



- Continue fleet services
- Three trolleys receiving "burn in" testing in Galveston for certification



- HUD approved the 2021 CDBG and HOME Programs;
 received and executed HUD contracts
- 2020 Consolidated Annual Performance and Evaluation Report (CAPER)
- Year-end report to HUD due on August 29th
- Preparation of all City and outside agencies accomplishments and expenditures for reporting purposes on CDBG and HOME Programs, homeless assistance efforts, special needs populations efforts, and public housing services
- Financial Management: Facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City for HOME Program draw of \$112,026.30
- American Rescue Plan Act (ARP) HOME Program Affordable Housing to Address Homelessness
- Staff participated in 2 webinars for the HUD funded program focusing on working with Homeless Continuums of Care
- CDBG Cash-On-Hand Report
- Staff submitted 6-30-2021 quarter ending Cash-On-Hand report to HUD (HUD Regulatory Requirement)
- HUD CARES Act Conference
- Staff participated in a 3-day zoom conference on the CARES Act CDBG funding
- Tenant-Based Rental Assistance Program (TBRA)

- To date assisting a total of 39 LMI households
- Staff determined four (4) Low-income households eligible for rental and/or security deposit assistance.
- Staff issued four (4) TBRA Coupons for low-moderate income family with rental assistance and performed four (4) HQS inspections for tenants
- Short-term Tenant-Based Rental Assistance Program
- To date assisted 44 LMI households
- Issued new application period due by July 30th for LMI rental households financially affected by COVID-19
- Staff received 13 applications
- Staff determined one (1) Low-income households eligible for rental assistance (HUD Regulatory Requirement)
- Staff performed one (1) HQS inspections for tenant (HUD Regulatory Requirement)
- Program ends on September 30, 2021
- Texas Emergency Rental Assistance Program (TERAP)
- To date assisting 14 LMI households
- Reimbursement draws from TDHCA for \$49,576.93
- TDHCA extended deadline from July 31st to September 30th to finalize applicants (TDHCA Requirement)
- Technical Assistance
- Provided assistance for 8 homeowners with housing information, 16 homebuyers for homebuyer assistance program, 1 for Covid-19 Testing, and over 300 phone inquiries for rental assistance



- 2020 Consolidated Annual Performance and Evaluation Report (CAPER)
- Staff compile and complete the report including a financial summary and an executive summary
- Staff will conduct a 15-day comment period to allow citizens' comments on the 2020 CAPER
- Staff will conduct a public hearing for citizens to review the 2020 CAPER and provide comments (HUD Regulatory Requirement)
- Financial Management
- facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City (HUD Regulatory Requirement)
- Tenant-Based Rental Assistance Program (TBRA)
- Staff will continue to accept, review and process application submitted under the TBRA Program (HUD Regulatory Requirement)
- Short-term Tenant-Based Rental Assistance Program

(ST-TBRA)

- Staff will continue to review and process applications submitted under the ST-TBRA Program Round III; all applications are incomplete and will notify applicants for missing information (HUD Regulatory Requirement)
- Texas Emergency Rental Assistance Program (TERAP)
- Staff will continue to review the applications submitted for the TERAP (TDHCA Requirement)
- Homebuyer Assistance Program (HAP)
- Staff will be accepting applications for the City's HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Davis Bacon
- Staff will continue to review certified payrolls for the CDBG projects that invoke the Davis-Bacon Act (HUD Requirement)

HUMAN RESOURCES



- Held two New Hire Orientations. Five (5) New Employees- 1 GIS Supervisor, 1 Coastal Resources
 Manager, 1 Maintenance Worker, 1 D/C Senior Crew Leader, and 1 PT Lifeguard
- Served on the bargaining team for the City. Finalized tentative agreements on specific articles with the Fire association
- Held a job fair for the Municipal Utilities Department which resulted in 2 applicant's being offered employment
- Continued support of City Departments in filling job vacancies
- Hosted the Galveston Health Board Meeting



- Hold a Civil Service Entrance Exam for the Police Department
- Host 4 EEOC Diversity Training sessions for all City employees
- · Hold Promotional Exams for the Fire Department
- Hold a Civil Service Entrance Exam for the Fire Department
- Host an Employee Assistance Program (EAP) session for "Supervisory Drug & Alcohol Training"
- Galveston College Leadership Course 3 "Leadership Transparency & Communication"
- Host Pryor Learning session "How to Deliver Exceptional Customer Service" training
- Outreach to all Employees on the City's health Plan to complete an annual Health Risk Assessment (HRA) as part of the Plan's Wellness Program
- Commenced collective bargaining negotiations with the Police Association
- Prepare for Open Enrollment
- Participate in the United Way Campaign Kick-Off
- Host Virtual Health Benefits Plan Board Meetings (at least 2)
- New Hire Orientation (at least 4)
- Continue support of City Departments in filling job vacancies

Information Technology



- Mitigated security risks to the City's network by:
- Blacklisting 4 addresses/domains related to phishing
- Tier I Support completed 235 support tickets
- Infrastructure Management team upgraded multiple back-end software applications to latest versions during regular scheduled maintenance window
- Began the project to upgrade Adobe
- Kicked off the project for parking citation pay by mail project
- Identified changes needed to the City's security system to accommodate the addition of security equipment outside of City Hall
- Begin project activities related to the biannual CJIS Security Audit

UPCOMING PROJECTS

- Begin deployment of the replacement equipment for the FY21 equipment refresh program
- Continue project efforts for phase 2 of the O365 migration project
- Finalize changes for the migration of parking management database and move to the cloud
- Continue project efforts on the IT service desk replacement software solution
- Continue project efforts to upgrade the enterprise telephone system

- Closed out the workforce dimension project and move the application to operational maintenance support
- Completed the upgrade of the Laserfiche software solution, the city's enterprise content management solution
- Partnered with HR and completed the update of vacation balances for Police and Fire personnel to account for the June 19 holiday
- Held kickoff meeting on the upgrade of the LinkoFog software solution
- Begin working with Finance on the discovery for implementing the bank reconciliation module
- Kicked off project activities to automate the interface between the city's purchasing card vendor and the finance system
- Made multiple changes to the contract management workflow; added a new submission and workflow for termination letters and added submission and workflow for contract renewals
- Continue project tasks on the upgrade of the SCADA network
- Continue efforts to identify a replacement patch management solution
- Continue efforts to upgrade end of life versions of Adobe Acrobat across the organization
- Continue project efforts to automate the purchasing card interface
- Continue project activities on the upgrade of the Linko-Fog software solution

Information Technology

GIS Division



- Completed seven (7) GIS requests consisting of eighteen (18) items: Fulfilled request for shapefiles for re-districting; Map and Shapefiles of City Limit Boundaries; Map and Shapefiles of City Council Districts
- Shapefiles of all City facilities, buildings, parks, police and fire stations, port, park board, the library, municipal court. Any building or area associated with the City.
- · Street centerline and address point shapefiles
- Shapefiles showing communities of interest, neighborhoods, areas of expected growth, apartment/multi-family complexes
- Maps and Shapefiles for UTMB, Texas A&M at Galveston, if available.
- Maps and shapefiles for City Councilmembers' resident geocoded locations.
- Created a page where the public can download COG GIS
 Data. This will reduce the number Public Information
 Requests.
- Provide LiDAR for the Jones Park schematic work.
 Clipped the 2018 TNRIS Stratmap Galveston DTM
- Calculated the number of feet and mileages of the 2021 repaying projects; modified boundary of the South Shore Project (V11) and created map of project and calculated roads. Added Lat/Long (DD) to the Start, Mid & Fnd of each road

- Reconcile VUEWorks versions after PW edits
- 3 reprintings of a street sweeping map
- Responded to one (1) Public Information Requests
- Completed seven (5) GIS Support items for Public Works, Public Works, and the City Marshal. Provide assistance for desktop GIS and web GIS, login assistance and data access.



- Community Rating System
- Providing maps, tables and calculations for the Community Rating systems. Maps include:
- Flood zones, contours and elevations
- Parcels & Building footprints
- Current and old Flood Insurance Rate Maps
- Continued development of the City Staff GIS training program
- Continue Phase II of the Coyote Sighting project submission notification system for the Galveston Police Department's Animal Service Unit
- Capital Improvement Plan (CIP) projects for 2022-2026
- Develop plan to estimate cost and budget Public Utilities migration to the Utility Network Data Model

ISLAND TRANSIT





Total Ridership: 15,052

Fixed Route: 10,480 trips

• Seawall Routes: 3,372

ADA- estimated 1200

Fixed Route AVG Trips per day 388 per day

Seawall AVG trips per day: 240 per day

• AVG fare collection per day: \$230.00

Completed TxDOT Readiness Review for Galveston Island Trolley

Additional work is required for approval for revenue service.

Testing of Galveston Island Trolleys 85% complete



- Marketing campaign for Galveston Island Trolley
- Year end activities for ending of TxDOT fiscal year.

PARKS & RECREATION

PARKS & MAINTENANCE



- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Maintenance irrigation at Crockett Park, Broadway, 27th St.
- · Continued litter cleanup on weekend
- Certification training for irrigation, pesticides, herbicides, & backflow in-progress
- Hooper field lights Project/ in-progress
- Begin Lindale light repairs
- Diamond Beach esplanade start June of 2021
- Moody Tree Removal Project
- Begin Fall Tree/cutting on Broadway
- Continue with repairs from Winter Storm/palms city wide, all facilities
- Pocket Park#4 phase2 begin
- Pocket park#1/ re-opened
- Pocket Park#2 winter storm repairs/continue
- · Splash pads repairs at all location/Vortex/in-progress
- Re-furbish mulch at all city own playgrounds & Broadway
- Crockett park, Lindale & West-end ballparks upgrades
 & repairs
- Tree watering project
- Menard Bandshell project



- Backflow testing
- Jones Park/schedule maintenance
- Continue to cut and clean San Jacinto & Burnett school, also install water fountain completed
- Continue removing Graffiti at Menard skate park, & other city own property/on-going
- Continue to Secure Park Amenities, Playgrounds, Tennis Courts, Baseball Fields and Skate Park
- Continue Quality Control Inspections at All Parks
- Continue to Assist Citizens in Locating Family Plots at All City Owned Cemeteries
- New city hall parking lot, & new P.W. Bldg./schedule maintenance
- Periodically cut & clean Pelican Island, & Westend of the Island
- Clean, cut and trim trees at bird park (Corp Woods Nature Sanctuary) schedule maintenance
- Water fountain restoration at Kempner park
- ADA Compliance Playground Project
- Additional parking/fire lane at Menard
- · Remove curb stops at Lassie
- Flag pole project

RECREATION & ADMIN



- Kardio Kickboxing Tuesdays and Thursdays
- McGuire-Dent Membership Totals: Adults:1405
 Seniors:471 Youth:272, Military: 111
- Wright Cuney Membership Totals: Adults: 103, Seniors: 20 Youth: 101
- · Galveston County Health District Covid Vac
- Youth Basketball
- Artist Boat Program
- 27 Athlete's participated in The Regional Track Meet
- Regional TAAF Track Meet in Dickinson
- Regional TAAF Track Meet in Dickinson
- Summer Fun Day with First Responders
- · Parks and Recreation Advisory Board Meeting
- Better Parks Community Outreach Zoom Meeting
- Freedom School Event
- Games of Texas TAAF Track Meet Corpus Christi 1
- Games of Texas TAAF Track Meet in Corpus Christi
- Games of Texas TAAF Track Meet in Corpus Christi
- Galveston County Health District Covid Vac
- Games of Texas TAAF Track Meet in Corpus Christi



- Updating Parks & Recreation Website (In Progress)
- Wi-Fi Access Updates
- Upcoming Scheduled Rentals
- Back to school Bash
- Outdoor Fitness Courts
- Pocket Park Update
- New Member/Renewing Member Package(s) Masks, Sanitizer, etc.
- Update of Fee Schedule Pool Deck Fee, Pavilions, and / or other facilities
- Vueworks-Work order program
- Cemetery Improvements Data
- Flag Football Program with Galveston Hurricanes and Greater Dream
- Special Olympics State Basketball Tournament
- East Region Traps conference
- Pour in Play at Wright Cuney Park

AQUATICS



- Currently training 2 more lifeguards
- Staff is working on inventory for the pool and pocket park.
- Fully open to guests
- Created marketing for pool party deck
- Had 11 pool deck rentals for month of July
- Continued Swim Lessons
- Continued renting out lanes for SCUBA classes
- Continued Tryouts for additional guards
- Conducted 2 interviews for Lasker Pool Recreation Aides
- Continued work on Cash Handling procedure
- Continued General Maintenance
- Two team members judged the Gulf Coast Aquatics Association Lifeguard competition
- Working on reservation calendar in Civic Rec for party deck rentals
- Held 22 water aerobics classes
- With the help from Better Parks were able to replace lifejackets that were beginning to tear and fray
- Current Memberships: Adult 223, Child 50, Senior
 127, Military 41
- Average Daily Attendance: 162 patrons

Pocket Park 1

- Working on advertising and signage for Pocket Park and seasonal passes
- Conducted 2 interviews for additional gate attendants
- Working to finalize Pocket Park Manual
- Daily Beach Transactions: 2,540
- Season Passes Sold: 17



- Hire and train all staff (many part-time and full-time positions available)
- Finish CPR training for remaining Parks and Recreation Staff
- Offer fall lifeguard classes through Red Cross blended learning



Planning & Development Division

- Hosted six Pre-Development Meetings
- Hosted a workshop with the Planning Commission to discuss the City's Concession regulations
- Welcomed Brandon Hill, Coastal Resources Manager

Landmark Commission

- 21LC-047 (2111 Ave B) Tax Verification
- 21LC-048 (1123 Ave I) Certificate of Appropriateness for French Doors
- 21LC-049 (2412 Ave N) Certificate of Appropriateness for Rear Addition
- 21LC-050 (1301 Ave D) Planned Unit Development for Office - Recommendation
- 21LC-051 (2102 Ave C) Certificate of Appropriateness for Modifications and Roof Addition

Planning Commission

- 21P-040 (628 93rd) Abandonment of a portion of 93rd Street
- 21P-041 (1301 Ave D) Planned Unit Development for Office
- 21P-042 (2427 Ave D) License to Use for flower bed associated with approved sea turtle statue

21P-043 (3308 Ave J) Planned Unit Development for Auto Repair

Zoning Board of Adjustment

 21Z-010 (23107 Marina) Variance - Rear Setback

Beachfront Construction Dune Protection Permits: 21BF-104 (11610 Sea Butterfly) Single-family dwelling, driveway, perimeter fence

21BF-105 (4135 4th) Single-family dwelling & driveway

21BF-106 (12720 John Reynolds) Stairs

21BF-107 (23147 Buena) Single-family dwelling & driveway

21BF-108 (3811 Conch) Single-family dwelling, driveway & perimeter fence

21BF-109 (23403 FM 3005) Cargo lift

21BF-110 (4227 Ghost Crab) Dune Restoration

21BF-111 (21412 FM 3005) Porch & Stairs

21BF-112 (4243 Spoonbill) Emergency Authorization - Temporary Shoring

21BF-113 (4238 Vista) Gravel driveway & louvered walls

Administrative

 21PLAT-00027 (43 Grand Beach) Replat to change setbacks



- 21PLAT-00028 (2809 Ave I) Replat 1 to 2 in
 UN
- 21PLAT-00029 (2528 Ave K) Replat 4 into 1
- 21PLM-00092 (4502 Seawall) Concession
- 21PLM-00093 (3433 Cove View) Zoning Letter
 Type A
- 21PLM-00094 (3428 Seawall) Concession
- 21PLM-00095 (715 Holiday) Zoning Letter Type A
- 21PLM-00096 (1301 39th) Coin Ops
- 21PLM-00097 (2416 Ave E) Concession
- 21PLM-00098 (2327 Ave K) B&B (New application)
- 21PLM-00099 (3916 Ave G) Zoning Letter Type
- 21PLM-00100 (715 Holiday) Zoning Letter Type A
- 21PLM-00101 (2402 Ave E) Concession
- 21PLM-00102 (1801 Ave J) Zoning Letter -Type A
- 21PLM-00103 (3801 Ave J) Concession
- 21PLM-00104 (5102 Ave J) variance from 300' to 290'
- CZC2021-09 (2806 Ave B) Certificate of Zoning Compliance
- CZC2021-10 (325 33rd) Certificate Of Zoning Compliance for Architectural Salvage Ware-

CZC2021-11 (4631 Fort Crockett) Certificate of Zoning Compliance

POLICE DEPARTMENT



- Distributed a "Catalytic Converter Theft" safety flyer via social media to bring awareness to the recent surge of Catalytic Converter thefts occurring Nationwide.
- Conducted both an in person and virtual "Personal Safety for Older Adults" presentation for OLLI
- Collaborated with COG Communications to film and distribute a "Lock, Take, Hide" Auto Burglary safety video. This video provided residents with helpful tips on how to decrease their chances of being a victim of an auto burglary.
- Attended Moody Men's Ministry monthly breakfast meeting to provide a presentation on Galveston Police Department's Community Outreach efforts. Public Safety flyers were also distributed to members alerting them of recent crime trends in the area.
- Began planning and coordinating for a "Summer Fun Day with First Responders" Wright-Cuney community event taking place in July 2021. This event gives local community members the opportunity to participate in fun activities with their local first respond-

- ers. This event will be a collaboration between the City of Galveston, Galveston Police Department, Galveston Fire Department, and Galveston County Health District Emergency Medical Services.
- Conducted two active shooter presentations.
 One of the presentations included the staff for The National Alliance of Freedom School staff and the other included the teachers assigned to the ACE program housed at the Ball High Annex building.
- The CS division has also initiated grant funding from eleven corporate organizations as a means of increasing funds necessary to be successful in our nonprofit organizations, Friends of Galveston Police Department.
- Began planning for two separate lock in functions as well a pool party to be hosted by the Galveston Police Department. Those functions will occur within city facilities with dates to be released the second week in July.
- 6866 calls for service
- 846 reports
- 570 arrests
- Total citations for June 2021 = 1075

PUBLIC WORKS

RECYCLING



- Processed 114.36 tons of recyclable materials. Including 65.175 tons of paper, cardboard, and plastic, 20.74 tons of glass, and 28.28 tons of mixed metals.
- Received \$9,053.32 in commodity rebates, our highest month to date.
- Estimated 14,241 visitors this month, with a daily average 459. An increase of approx. 2,900 visitors, compared to July 2020.
- · Provided curb-side services for 180 residents.

MUNICIPAL UTILITIES



- Installed 25 new water taps and 14 new sewer taps.
- Replaced 4 existing water taps and 2 existing sewer taps.
- Repaired 28 distribution system leaks and investigated 8 property owner leaks.
- Responded to and resolved 54 low water pressure complaints.
- Located 21 sanitary sewer clean outs.
- Line cleaning crews have cleaned 17,957 feet of collection system sewer main; 695 feet being proactive in the Laguna San Luis subdivision prior to

- · Continued optimization of the Center.
- Completed another support project in partnership with the City Marshals Office where we removed approx. 4 to 5 tons of material
- With the assistance of the Community Outreach Department, Recycling Division distributed 22,000 brochures via water bill to City of Galveston residents.
- Produced promotional materials for the upcoming recycling "pop-up" events that begin on August 14th 2021.
- Click here to read report
 - customer reports of a stoppage.
- SL-RAT crew have inspected 73 manholes and surveyed 17,015 feet of sanitary sewer lines in Spanish Grant, Hersey Beach, Sand Dollar Beach, Sands of Kahala Beach, and Beachside Village subdivisions.
- CCTV crew have televised 5,611 feet sanitary sewer lines; 1,690 being proactive in the Terramar Beach subdivision.
- SmartCover device was installed onto a sanitary sewer manhole lid (MH#440013) in the Pirates Beach subdivision (Rageur Rd & Pi-

rates Beach Blvd) in order to detected any flow irregularities or possible SSO's in the area.

- Fuquay, Inc. are in the Laguna San Luis subdivision and have completed 5 manhole rehabilitations on Catalina Dr; another 4 manholes are in progress on E Sausalito Dr.
- Bruce Batiste, Daniel Chaney, Kenn Croisant, Charles McGee, Nickolaus Miranda, & Fray Obregon have acquired a TCEQ license.

PROJECTS

- Aggressively repair cave-ins that are occurring in the Pirates Beach area; 13th St & Ave N $\frac{1}{2}$, and throughout the island.
- SL-RAT crew will still be surveying the Airport WWTP area; continuing in the Pirates Retreat subdivision (Stewart Rd & Spanish Main Blvd).
- Line cleaning crew will continue to proactively clean in the Laguna San Luis subdivision; eventually making their way to the Terramar subdivision.
- CCTV crew will continue to proactively televise in the Laguna San Luis subdivision.
- Fuquay, Inc. expected to complete manhole rehabilitation in the Laguna San Luis subdivision.

- Continue daily installation of new water and sewer taps in order to reduce maintenance backlog.
- Aggressively repair leaks in the distribution system in order to reduce maintenance backlog.



Click here to view the monthly report

SANITATION



- Crews completed 1,421 total request for service.
- Sanitation deposited 3,249.93 tons of debris (or 6,499,860lbs) at the Transfer Station, while operating with a reduced fleet.
- Crews made 608 trips to the Transfer Station.



Continue operations



Click here to view the monthly report

STREETS AND TRAFFIC

ACCOMPLISHMENTS

- Completed overlaying Sportsman Road and 74th Street.
- · Conducted grading activities on 7 alleys.
- Performed 12 Utility patches.
- Performed 212 Pothole repairs.
- Conducted 2 Curb and Sidewalk replacement projects.
- Removed debris within the roadway at various locations across the City.
- Conducted routine refreshment of pavement markings at various locations across the city.
- Conducted routine maintenance on 63 traffic signals in the system.
- Replaced 475 deteriorated traffic signs (e.g. street names, beach signage, no parking, speed limit, etc.) in the system.
- Assisted with traffic control setup for the Independence Day Celebration.

DRAINAGE



- Installed 24 Linear feet of new residential culverts.
- Completed 3 ditch related work orders.
- Continued cleanup efforts at 83rd Street Stockpile.
- Conducted routine street sweeping and drainage system maintenance city wide.
- Repaired 11 cave-ins.





- Airport Advisory Committee Meeting: At noon, the Airport Advisory Committee held a meeting on July 13, 2021. The Committee provided their feedback and recommendations on the draft Airport Master Plan to Coffman Associates.
- Air Traffic Control Tower (ATCT) Interior Rehabilitation Project: This project includes painting the interior offices, stairwell, and tower cab, replace all carpeting and ceiling tile and replace the HVAC wall mount inserts. All work is completed, except the stairwell leading up to the tower cab.
- TxDOT Project 2012GALVN: KSA Engineering is working on the final design for Runway 18/36, South Apron, and South Ramp pavement rehabilitation projects.
- TxDOT Project 2012GLVST: Lone Wolf Construction has completed the concrete repairs on the North Apron and completed the crack sealing and seal coat on the asphalt sections of Runway 14/32. They are currently installing 104,600 L.F. of joint seals on the North Apron.

PROJECTS

- Air Traffic Control Tower (ATCT) Interior Rehabilitation Project: We expect this project to be completed by mid-August 2021.
- TxDOT Project 2012GALVN: We expect TxDOT Aviation to approve the final design in August 2021.
- TxDOT Project 2012GLVST: We expect this project to be completed by mid-August 2021.



- Click here to view the traffic report
- Click here to view the fuel report